Living Green Barrie Third-Party Fundraising FAQ

Getting Started

I have an event idea. What is my next step?

Once you have decided to support Living Green Barrie, please contact us at info@livinggree.info. A member of our team will follow up to review details, answer your questions, and guide you through signing our **Third-Party Fundraising Agreement**.

I want to fundraise for Living Green Barrie but need ideas. What are some options?

Review the Ideas & Inspiration page of our Third Party Fundraising Guide on our website.

Promoting Your Event

Can Living Green Barrie help promote my event?

Yes! We can:

- List your approved event on our **Events Page**
- Include your event in via our subscriber bulletin and promotional materials
- Share your event on **social media** (tag us on Instagram and Facebook!)
- We encourage you to promote your event independently and **Tag Living Green Barrie** to maximize outreach.

Can Living Green Barrie mail or email event information to donors or schools?

We are unable to send event information directly to donors or schools. However, we can assist with general promotion as outlined above.

Permits and Legal Requirements

Do I need an AGCO (Alcohol & Gaming Commission of Ontario) permit?

You **DO** need an AGCO permit if:

- You are selling alcohol at a private event.
- The event is municipally significant or **raises money for a registered charity**.
- You are holding a tailgate event connected to a live sporting event.

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Do I need other permits?

- You need an AGCO permit for **alcohol service** or **games of chance** (e.g., raffles, draws).
- You need a **City of Barrie Special Event Permit** for events on **public or city-owned property**.
    - City of Barrie Special Event Permits

Can Living Green Barrie apply for permits on my behalf?

- **Alcohol permits:** LGB cannot apply for a liquor permit on your behalf. We can provide guidance and support.
- **Gaming permits:** LGB cannot apply for gaming permits on your behalf. We can provide guidance and support.
- **City of Barrie permits**: LGBcannot obtain a municipal permit on your behalf. We can provide guidance and support.

I am not eligible for an AGCO permit. What are my options?

If you are ineligible for a permit, consider alternative fundraising ideas that do not require a gaming or liquor license, such as:

- **Direct donations** to Living Green Barrie (no lottery or prize element)
- **Silent auctions** (bidders win based on highest bid, not chance)
- **Selling merchandise or event tickets**, with a portion of proceeds donated
- **Crowdfunding**

Event Logistics and Support

Can Living Green Barrie provide guidance on how to host a low/no waste, carbon-neutral event?

Absolutely! Hosting a carbon-neutral event is easier than you think, and we're here to help. We love that you're aiming for this goal and would be happy to guide you along the way!

Can Living Green Barrie provide staff and volunteers for my event?

As the event organizer, you are responsible for providing staff and volunteers. LGB may assist **if capacity allows** but cannot guarantee staff or volunteers.

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Can Living Green Barrie help find a venue?

LGB cannot source a venue for your event. We may have some ideas though, so feel free to ask.

Can Living Green Barrie provide funding for event expenses?

LGB **cannot provide funding** for event expenses. However, we may offer **in-kind support**, such as a speaker, promotional assistance, advertising, or guidance.

Charitable Tax Receipts

- Donation Receipt Information (CRA)
- In-Kind Donation Receipting (CRA)

Can Living Green Barrie issue tax receipts to event donors?

Yes, Living Green Barrie can provide charitable tax receipts for eligible donations. You will need to collect donor info on a form provided by Living Green. See the guidelines below for details.

Can donors receive tax receipts for non-monetary donations?

Tax receipts for **in-kind donations** (e.g., auction items, goods) can only be issued if the donation meets **CRA requirements**, including fair market value assessment.

How are charitable tax receipts issued?

A charitable tax receipt is issued for **direct monetary donations** to Living Green Barrie, provided that:

- The donation is **$25 or more** and the required donor details are provided.
- The donation is made through our Canada Helps page or a page we create for you (any amount)- Recommended
- The donation less the value of **goods or services received** in return (e.g., purchasing a ticket, that includes the cost of dinner. Dinner is the benefit and needs to be subtracted from the ticket price for the donation amount).

To issue a receipt, Living Green Barrie will provide you with a form to collect:

- Donor's **full name and address**
- **Date and amount** of donation

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- **Location** where the receipt was issued
- **Any advantage received** (e.g., if a $50 donation includes a meal valued at $25, the eligible donation amount is $25)